



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.2

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## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** February 1, 2017  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 188 local projects have been initiated. Of these, 141 projects have been completed, and the remainder are underway.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics. This report also includes detail on implementation progress for selected completed projects.

**ACTION REQUESTED:** Information



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-Feb. 2017	Staff assistance	"First pass" InDesign layout completed. Village/BPAC additions to text discussed at December 15 Steering Committee/BPAC meeting incorporated. Plan currently in final InDesign layout, with completion targeted for end of February. Village/BPAC currently assembling terms for a plan index. Coordination with Village staff for plan approval/adoption underway.
Aurora downtown plan (see <a href="#">website</a> )	Lindsay Bayley	May 2015-June 2017	Staff assistance	Bondy Studios has begun professional illustrations for the plan, after touring Aurora and meeting with City of Aurora staff. The draft downtown plan will be sent to the Steering Committee after the primary election. Plans for the Public Open House have been deferred to avoid potential overlap with mayoral elections.
Beach Park planning priorities report (see <a href="#">website</a> )	Ricardo Lopez	Jan. 2016-Mar. 2017	Staff assistance	Draft planning priorities report under internal review. The draft report will be sent to Village Staff in early February for review.
Bensenville zoning update (see <a href="#">website</a> )	Jake Seid	Oct. 2015-Dec. 2017	Staff assistance	The project team met with the Steering Committee on January 30 regarding the recently completed Recommendations Memo. Drafting of the Ordinance will begin in February.
Berwyn stormwater management plan	Nora Beck	Apr. 2017-Feb. 2018	Consultant assistance	This project will now be consultant led. The scope is being updated to reflect this and the project will begin in the coming months.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-June 2017	Staff and consultant assistance	Final edits to draft underway. Adoption on hold until after municipal elections in April.
Brookfield comprehensive plan	Heidy Persaud	Oct. 2016-Oct. 2017	Consultant assistance	Existing conditions report submitted to CMAP for review. Edits sent back to consultant and to be made after first steering committee meeting on January 30. Revised report to be shared with CMAP and partner agencies for review.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	July 2014-June 2017	Consultant assistance	Both the draft zoning and subdivision ordinances have been submitted by the consultant and are being reviewed by the Village and CMAP.
Chicago Heights zoning update	Maggie Jarr	Nov. 2016-Sept. 2017	Consultant assistance	The consultant met with the working group on January 12 to discuss process and scheduling. Key person interviews are underway and drafting of the Recommendations Memo will begin in February.

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Chicago North River Communities neighborhood plan (see <a href="#">website</a> )	Brian Daly	Nov. 2015- Nov. 2017	Staff assistance	The project steering committee met in January to discuss and provide feedback on the draft Existing Conditions Report. CMAP staff is revising the document. There will be a public visioning workshop on February 22 to present the findings to the community and receive input on the long-term vision for the plan.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013- Mar. 2017	Staff assistance	CMAP staff provided a summary of community outreach and engagement activities to DPD. DPD continues revising the draft plan. In the next month, staff will provide comments on the new draft, as well as meet with stakeholders to obtain input on the draft plan.
Chicago Pullman National Historic Park transportation plan ( <a href="https://pullmantransportation.com/">https://pullmantransportation.com/</a> )	Lindsay Bayley	June 2015- May 2017	Consultant assistance	The Pullman National Monument's Transportation and Access Plan was debuted at a public open house on January 26 at the Pullman Visitor Center, with about 80 attendees. An <a href="#">online survey</a> will be available through the first week of February to contribute ideas and input on the plan.
Chicago Riverdale area transportation plan	Tony Manno	Nov. 2016- Oct. 2017	Consultant assistance	Data collection and outreach to various community organizations, partner agencies and the Alderman's office to create a steering committee is underway. The steering committee kick-off is planned for February.
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014- Apr. 2017	Consultant assistance	The Town and the contractor are finalizing changes associated with one illustrative plan.
Cook County subregional growth plan	Jonathan Burch	May 2016- Mar. 2017	Staff assistance	The project team has prepared a draft existing conditions report that is undergoing team review, with the intent to wrap up this phase by the end of February.
Cook County (Maine-Northfield) unincorporated area plan (see <a href="#">website</a> )	John Carlisle	July 2016- Dec. 2017	Staff assistance	Residential focus group was completed in January. <a href="#">MetroQuest community survey</a> is open through mid-February. CMAP staff has begun work on existing conditions report and consultant coordination.
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014- June 2017	Staff assistance	City staff are reviewing updated draft plan; version to be sent to steering committee for review in February.
Des Plaines comprehensive plan	Heidy Persaud	Nov. 2016- May 2018	Staff assistance	Work continued on Existing Conditions Report, along with preparation for stakeholder interviews, focus groups with large businesses and downtown businesses, and development of both print and online (Metroquest) surveys.

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DuPage County / Hanover Park Homes for a Changing Region (see <a href="#">website</a> )	Jonathan Burch	Nov. 2014- July 2017	Consultant assistance	In addition to working on the recommendations memo for Hannover Park, the consultant is now working on recommendations for Glendale Heights.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see <a href="#">website</a> )	John O'Neal	May 2015- June 2017	Consultant assistance	Team meeting held on January 20 to discuss 1) revised version of Interim Recommendations Memo; 2) proposed prioritization criteria; and 3) advisory group and public engagement strategy. Interim Recommendations Memo posted on CMAP project website.
Franklin Park comprehensive plan (see <a href="#">website</a> )	John Carlisle	Apr. 2015- May 2017	Staff assistance	CMAP staff is finishing revisions to infrastructure-related recommendations based on village engineer comment and review. External partner agencies will begin review of draft in February. Steering Committee and public review of the draft will occur in early April.
Governors State University green infrastructure plan	Holly Hudson	June 2015- Apr. 2017	Consultant assistance	The consultant team continued to finalize the stormwater management plan. A draft report is expected in late January/early February.
Hampshire planning priorities report (see <a href="#">website</a> )	Tony Manno	Mar. 2016- Feb. 2017	Staff assistance	Key recommendations section is being drafted.
Harvard zoning update	Jake Seid	Jan. 2017- June 2018	Consultant assistance	A kick-off among City of Harvard, Camiros, and CMAP staff took place January 26. Camiros will begin work on the project in earnest in February.
<i>Homer Glen plan commissioner training</i>	<i>Patrick Day</i>	<i>Feb. 2016- Jan. 2017</i>	<i>Staff assistance</i>	<i>Newly completed. CMAP staff completed the final phase of this project (Phase 4: Project Assessment) and presented findings internally on January 19.</i>
Huntley zoning update	Patrick Day	May 2015- May 2017	Consultant assistance	Village and CMAP staff continue review of the completed draft ordinance.
Impact DuPage affordable housing strategy	Jonathan Burch	Mar. 2016- Apr. 2017	Staff assistance	After positive feedback on the recommendations memo from the steering committee, the team will start writing the draft report.
Joliet Chicago Street plan	Stephen Ostrander	Dec. 2016- Dec. 2017	Consultant assistance	On January 4, consultant (Ginkgo Planning and Design) met with City and CMAP in preparation for kickoff meeting with project steering committee, which is tentatively scheduled for March 1.
Lisle downtown parking plan (see <a href="#">website</a> )	Lindsay Bayley	Mar. 2016- Oct. 2017	Staff assistance	The downtown parking conditions and transportation overview report is under internal review and will be sent to Village staff and the

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				Downtown Planning Advisory Committee in February. An online survey will also be developed.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016- Dec. 2017	Staff assistance	CMAP staff and project partners DuPage County Stormwater Management and DuPage River Salt Creek Workgroup continued on revisions and additions to the watershed resource inventory, a final draft of which is due to Illinois EPA in mid-February.
McHenry County Fox River corridor study	Kate Evasic	Sept. 2016- Mar. 2018	Staff assistance	Staff continued to conduct interviews with key stakeholders and is preparing for a public open house on March 2 and the launch of an online survey. Development of the existing conditions report is underway.
Metropolitan Planning Council Great Rivers project	Evy Zwiebach	Dec. 2015- June 2017	Staff assistance	Per feedback from the Cal-Sag Coalition, staff research alignment between previous plans and the <i>Our Great Rivers</i> vision, and identified opportunities for the <i>Our Great Rivers</i> planning initiative to assist with implementation of previous plans. Staff also completed a review of past plans completed in the remainder of the study area.
Midlothian 147 <sup>th</sup> Street corridor improvements (see <a href="#">website</a> )	Tony Manno	Apr. 2016- June 2017	Staff and consultant assistance	The consulting engineers have completed their analysis along the corridor and the project team will meet with the Village in February to discuss. Recommended improvements for key locations along the corridor will be examined shortly thereafter. The next steering committee meeting will take place in March and will focus on the key locations and recommended improvements. CMAP staff is also working with the Village on a business outreach plan to ensure that any improvements recommended will be complementary and not obstructive.
North Lawndale community plan (see <a href="#">website</a> )	Brandon Nolin	Feb. 2016- Feb. 2018	Staff assistance	Existing conditions report available for public review on project website. Second annual Community Planning Conference anticipated in April/early May to mark launch of second phase of community engagement. The conference and sub-committee meetings will be key components of LISC Quality of Life coordination and outreach. Draft Plan anticipated in Fall 2017.
O'Hare area truck route coordination	Alex Beata	July 2016- June 2017	Consultant assistance	Policy Committee met on January 6 to review the draft existing conditions memo and to discuss steps forward. Consultant team

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				beginning to develop draft truck-routing networks for refinement and stakeholder engagement.
Palos Park bikeways and trails plan	John O'Neal	Apr.-Dec. 2017	Consultant assistance	Project kick-off scheduled for April.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-June 2017	Staff and consultant assistance	The subdivision regulations are being prepared for submittal to the Village.
Richton Park capital improvement plan (see <a href="#">website</a> )	Brandon Nolin	June 2015-Mar. 2017	Staff assistance	Project scoring and prioritization completed in January with draft CIP due to staff in February to ensure adoption by end of Village's fiscal year. The CIP will include available results of the stormwater management plan (described below) with MWRD collaboration.
Richton Park stormwater management plan (see <a href="#">website</a> )	Kate Evasic	Apr. 2016-June 2017	Consultant assistance	Project is on hold until a separate floodway study that will inform the plan is complete. CMAP staff continues to check in with consultant performing floodway study. CMAP scheduled a meeting in February with the Village and market analysis consultant to present findings from the retail market study.
Romeoville comprehensive plan (see <a href="#">website</a> )	Brandon Nolin	Apr. 2016-Aug. 2017	Consultant assistance	Draft Sub-Area Plans Report provided to Steering Committee in January. Draft Plan document anticipated in March with public open house to be scheduled for April. Project website is <a href="https://bigpictureromeoville.com">https://bigpictureromeoville.com</a> .
South Elgin zoning update (see <a href="#">website</a> )	Patrick Day	Oct. 2014-June 2017	Staff assistance	CMAP staff are completing edits to draft Module 1 (of 3) of the UDO, prior to distribution, and have begun drafting Module 2.
South Holland comprehensive plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2015-Aug. 2017	Staff assistance	CMAP staff prepared updated key recommendations memo to be reviewed and discussed by project steering committee in February.
SSMMA Complete Streets plan (see <a href="#">website</a> )	John O'Neal	July 2014-Mar. 2017	Staff assistance	Draft plan narrative and technical memos finalized and currently under review by CMAP management. Discussion/coordination with SSMMA regarding plan approval process underway.
Sugar Run Creek area plan (see <a href="#">website</a> )	Brandon Nolin	May 2015-Feb. 2017	Staff assistance	Steering Committee approved plan in November 2016. Presentation to Will County Land Use and Development Committee scheduled for February 7. Presentation to Will County Board anticipated on February 16.

<b>Project</b>	<b>CMAP lead</b>	<b>Timeline</b>	<b>Assistance type</b>	<b>Status and notes</b>
Villa Park zoning ordinance	Patrick Day	July 2015-May 2017	Consultant assistance	Village and CMAP staff continue review of the completed draft ordinance.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-June 2017	Consultant assistance	No update.
Wilmington downtown plan	Maggie Jarr	Jan. 2017-May 2018	Staff assistance	The Steering Committee kick-off meeting took place on January 19. Key person interviews, focus groups, and a public kick-off meeting are being planned for late February. CMAP staff is continuing work on the Existing Conditions Report.

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